



## Invitation to Bid HNS 22-44

**NOTE: Contractors are not authorized to visit the property before or after the bid walk, without being accompanied by the City's Rehabilitation Specialist.**

**Documents included in Package:**

- 1) Instruction to Bidders
- 2) Specs by Location/Trade (Scope of Work)
- 3) Subcontractor Certifications (if applicable)
- 4) Floor Plan / Site Drawing (if applicable)

**Bid Walk & Bid Opening:**

Project Address: <b>2430 Dundeen St</b>		<b>TLC by CLT</b> <b>Washington Heights Neighborhood</b>	
<b>Bid Walk: 5/19/2022 at 11:00 am (THURSDAY)</b>			
<b>Bid Opening: 5/27/2022 at 5:00 pm (FRIDAY)</b>			
Client Name: Ms. Charimon Adeniji		Rehab only	
Project Manager: Elizabeth Lamy		Contact Number: 704-620-9090	

**Bid Walk and Bidding Instructions:**

*All bid walks are mandatory.*

*If you are going to be late the policy is the following:*

Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid.

The day of a bid walk the best way to reach me is at 704-620-9090.

*Bids must be received by the date, time and place specified. All others will be considered non responsive and disqualified.*

**The Bids will be received via email no later than the above-mentioned date and time. Emailed bids will not be opened until the listed Bid Opening time.**



**Company Acknowledgement:**

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at **2430 Dundeen St** to be funded through the City of Charlotte Housing & Neighborhood Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

***All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:***

Dollars (\$ \_\_\_\_\_ )

*Written total*

Specs Dated: 4/19/2022

Number of Pages: 10

Addenda # 1 Dated

Number of Pages:

Addenda # 2 Dated:

Number of Pages:

**Project Schedule: (A DATE must be included here or the bid will be nonresponsive)**

**Completion Deadline: (please provide projected completion date with bid submission)**

***Please Print and Sign:***

Company Name/Firm:

Authorized Representative Name:

Signature:

Date:

**Bid Validation**

- All approved bids will be valid for 60 days after the bid opening date



## **Requirements For Bidders**

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

- 1) Is a licensed general contractor in the State of North Carolina;
- 2) Has a Renovate, Repair & Paint Certification (<http://www2.epa.gov/lead/renovation-repair-and-painting-program>);
- 3) Is not listed on a local, state or federal debarment list;
- 4) Carries an appropriate amount of insurance;
- 5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

- 1) Submit all requested documentation on time;
- 2) Meet the above requirements for responsibility at the time of bid submittal;
- 3) Have the capacity to meet the required schedule for the project.
- 4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

Elizabeth Lamy Santos  
Rehabilitation Specialist  
City of Charlotte  
Housing & Neighborhood Services  
600 E. Trade St.  
Charlotte, NC 28202  
PH: (704) 336-3333 desk  
(704) 620-9090 cell  
[elizabeth.lamy@charlottenc.gov](mailto:elizabeth.lamy@charlottenc.gov)

HOUSING & NEIGHBORHOOD  
SERVICES

<http://housing.charlottenc.gov> | 600 E. Trade Street | Charlotte, NC

<G:\SELECTIVE REHAB TEAM\forms\bid forms and documents\Invitation to bid WARREN>

# Work Specification

Prepared By:  
**City of Charlotte Housing & Neighborhood Services**  
**600 E. Trade Street**  
**Charlotte, NC 28202**  
**(704) 336-7600**

## Property Details

Address: 2430 Dundeen St  
Charlotte, NC 28216

Owner: Charimon Adeniji  
Owner Phone: Cell: (704) 293-0238

Structure Type:

Program(s): Healthy Homes  
Targeted WH

Square Feet:

Year Built:

Property Value:

Tax Parcel:

Census Tract:

Property Zone:

## Vinyl Siding

**EXTERIOR**

**Exterior**

Remove and replace all existing vinyl siding (blue in color) and vinyl window casing materials. Wrap home with Tyvek vapor/infiltration barrier if needed. Install vinyl clapboard siding including corners, door and window trim to complete installation. Owner's choice of siding color, exposure, and texture with 50 year warranty.



Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times \text{Quantity} = \text{Total Cost}$

## Landscaping Improvements

**EXTERIOR**

**Exterior**

Make limited curb-appeal improvements to the front yard of the home by installing boulders along the corner of the lot (corner of Dundeen and Celia) to prevent vehicles from cutting the corner and driving through the yard. Contractor responsible for determining quantity, size and spacing of boulders. Work will also include any leveling/repair of the soil, and applying seed and straw to the disturbed areas.

Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times \text{Quantity} = \text{Total Cost}$

# Work Specification

## Concrete Driveway

EXTERIOR

Exterior

Prepare a 3" gravel base over a graded & compacted subgrade. Install 6 mil poly, form and pour 4000 psi concrete, 4" thick. Provide #10 welded wire mesh, expansion joints at 10' intervals, and a broom finish surface. Regrade, seed & straw disturbed areas. Driveway will be installed up an embankment, and was field measured to be approx. 35' in length. Driveway shall be 16 feet wide (or accommodate two vehicles parked side by side).

Bid Cost: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Base Quantity Total Cost

## Masonry Patch & Repoint - Front Step

EXTERIOR

Exterior

Install bricks where missing. Cut out mortar at least 1/2". Remove all loose material with clear water. Saturate joints with water and repoint in 1/2" lifts using portland cement mortar. Tool concave joints and clean brick face.

Bid Cost: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Base Quantity Total Cost

## Vinyl Porch Railing Install

EXTERIOR

Exterior

New installation of front porch railings, using 36" railing made of white poly-composite and/or vinyl.



Bid Cost: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Base Quantity Total Cost

## Prep & Paint Front Porch Columns

EXTERIOR

Exterior

Prep and paint wooden front porch columns and base caps (currently painted white - do NOT paint the brick). Secure or replace all loose, broken, rotted or deteriorated materials. Caulk and fill all cracks, voids, holes, etc. prior to applying 25-year or better Low VOC paint. Owners choice of color. All work to be done in a neat & professional manner. Use care to protect all surfaces not intended for paint coverage.



Bid Cost: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Base Quantity Total Cost

# Work Specification

## Concrete Flatwork - Rear Stoop

EXTERIOR

Exterior

Remove existing wooden pallet serving as the rear stoop step, and square of concrete sidewalk underneath it. Prep and level surface by form and pour 4000 psi concrete, 6" thick. Provide #10 welded wire mesh, and a broom finish surface that directs water away from the building. Contractor responsible for measuring new rear stoop footprint.



Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times \text{Quantity} = \text{Total Cost}$

## Wooden Columns - Rear Stoop

EXTERIOR

Exterior

Remove and replace existing rear stoop overhang support columns with pressure-treated 6" x 6" posts, including appropriate brackets, base and end caps. Columns shall be wrapped in white PVC coated aluminum.

\*\*\*NOTE: a new concrete slab is to be installed for the rear stoop.



Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times \text{Quantity} = \text{Total Cost}$

## LED Screw Base Bulb Installation

GENERAL REQUIREMENTS

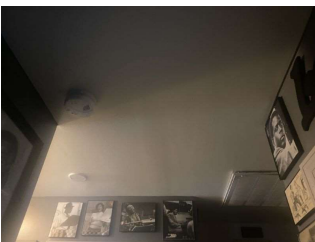
Replace all existing screw base (A-Type) lamps throughout the house with LED screw based omnidirectional (A-Type) lamps. Contractor to field verify quantity needed.

Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times \text{Quantity} = \text{Total Cost}$

## Light Fixture - New Installation

HALL

Install a new ceiling mounted 2 bulb or wall mounted 4 bulb strip, UL approved, LED light fixture with shade and lamps.



Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times \text{Quantity} = \text{Total Cost}$

# Work Specification

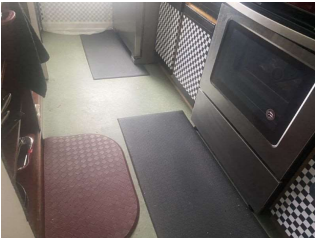
## Resilient Flooring - Various Locations

### INTERIOR

Install 25 year warranted resilient floor covering per manufacturer's specifications. Flooring material is to be vinyl interlocking planks and be waterproof. Include transitions and painted or stained wood quarter-round at all perimeters to complete installation.

New flooring is to be installed in the following rooms:

- kitchen
- dining area
- living room
- hall
- bedroom



Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times \text{Quantity} = \text{Total Cost}$

## Prep & Paint Ceiling - Various Locations

### INTERIOR

Remove or cover hardware and accessories not to be painted. Scrape loose, peeling, cracked, and blistered areas. Clean oil, grease, fungus, dirt, and dust from surfaces. Fill holes and cracks. Prime all new materials and spot prime existing with acrylic latex. Top coat with Owner's choice of low VOC acrylic flat latex in all habitable rooms and low VOC acrylic semi-gloss latex in kitchen and baths. Replace or uncover hardware, fixtures and accessories. Any moving of furniture required shall be included.

The ceiling is to be painted in the following rooms:

- kitchen
- dining room
- living room
- hall
- bathroom



Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times \text{Quantity} = \text{Total Cost}$

# Work Specification

## Light Fixture Replace

## KITCHEN

Replace or install a ceiling or wall mounted, UL approved, LED light fixture with shade and lamps.

\*\*\*Work here is to remove existing fluorescent light fixture and install (3) new pendulum style light fixtures above the existing kitchen island. Owner to furnish globes.

\*\*\*Work also includes removing and replacing task light above the kitchen sink with fixture of similar style.

Light fixture total count is for (4) fixtures.

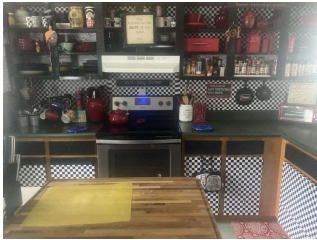


Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times = \text{Total Cost}$

## Counter Tops Replace

## KITCHEN

Screw to base cabinet a square edged plastic laminate counter top. Provide end-caps and cutout for sink. Caulk counter top to adjoining walls with low VOC caulking to match wall color. Owner's choice of in-stock color and texture.



Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times = \text{Total Cost}$

## Cabinets Base

## KITCHEN

Replace base cabinets. Cabinets to be constructed of solid maple and plywood. No particle board allowed. See contractor's manual guidelines & specifications for full requirements.

\*\*\*Work includes installation of Owner-provided hardware.



Bid Cost:  $\frac{\text{Base}}{\text{Quantity}} \times = \text{Total Cost}$



# Work Specification

## Double Bowl Sink Complete

### KITCHEN

Install a 18 gauge 33" x 22" x 8" double bowl, stainless steel, self rimming kitchen sink including a single handle metal body faucet, rated at 2.0 GPM or less, with a 15 year drip- free warranty, P-trap, supply lines, full port ball type shut-off valves & escutcheon plates on all supply & drain lines. No copper compression fittings.



Bid Cost: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Base Quantity Total Cost

## Cabinets Wall

### KITCHEN

Replace wall cabinets. Cabinets are to be constructed of solid maple and plywood. No particle board allowed. See contractor's manual guidelines & specifications for full requirements.

\*\*\*Work includes installation of Owner-provided hardware.



Bid Cost: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Base Quantity Total Cost

## Range Hood Exterior Vented

### KITCHEN

Install an exterior ducted enameled range hood with integral controls and light capable of 100 cfm at 70 sones. Attach hood to cabinet with screws. Include metal vent and roof or wall cap/damper assembly, using #14 copper Romex. Owner's choice of color.



Bid Cost: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Base Quantity Total Cost

## Prep & Paint Room Semi Gloss

### KITCHEN / DINING ROOM

Remove or cover hardware and accessories not to be painted. Scrape loose, peeling, cracked and blistered areas. Clean oil, grease, fungus, dirt, and dust from surfaces. Fill holes and cracks. Prime all new materials and spot prime existing with acrylic latex. Top coat with owner's choice of low VOC acrylic SEMI-GLOSS latex. Painting shall include walls and any associated trim. Replace or uncover hardware, fixtures and accessories. Any moving of furniture required shall be included.

\*\*\*Work includes removal of wallpaper (which is actually contact paper).



Bid Cost: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Base Quantity Total Cost

# Work Specification

## Certification

Contractor Name: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_